

SD Titles to Go Collection Development Committee Annual Meeting Notes
Wednesday, September 23, 2015, 7 pm MT, Roosevelt Room

Present were new members Melinda Ellenson and Diane Althoff and continuing members LeAnn Kaufmann, Nita Gill, and Jane Healy. Acting as proxy for continuing member Shirley Arment was Syrena Maranell. Joining by phone were continuing members Linda Holmberg & Lindsey Hansen. Absent: Deb Matthys.

I. The meeting was called to order by Chair LeAnn Kaufmann.

II. LeAnn read the minutes from the last meeting and the group approved them.

III. Jane Healy gave the following updates:

The SD State Library has \$25,000 of year-end federal money with which to purchase titles for SD Titles to Go. OverDrive had created carts, which the group approved or adjusted as desired after the official meeting.

Eighty-four libraries are currently participating in Titles to Go. One \$600 library dropped out, and after 12/31, a \$1500 library will drop off. Three libraries have joined since the last meeting, 2 at the \$1500 level and 1 at the \$600.

***Action item: Jane will send out the per month budget allotment**

Jane has learned that it is possible and fairly easy to weed metered titles. Discussion followed including the need to consider holds on these items before deleting them and how often to weed. Diane moved, with Nita seconding, that we weed quarterly, and whoever is placing the order that month will do the weeding. Weeding will begin in November with Nita.

***Action item: Jane will verify that group members have the permissions to weed.**

IV. Old Business

a. Patron Request to Purchase is now 5 items every 30 days. The Request to Purchase list is huge. Following discussion, Nita moved and the group approved that we changed the Request to Purchase from 5 to 1 per month.

***Action item: Jane will contact OverDrive to make this change** –done 9/28/15

b. Metered titles expiring and weeding titles. (See III)

V. New Business

a. New titles purchased by State Library (see III)

b. Magazines are now available on OverDrive. Jane informed the group that OverDrive is working exclusively with Nook for this service, though using the Nook app would make the service available to anyone with a device other than kindle. Following discussion, the group decided to table this until there were more patron requests for this service. The motion to wait was given by Lindsey and seconded by Nita.

c. New committee members introduced themselves: Melinda Ellenson from Huron Public and Diane Althoff from Gregory Public. Discussion followed about how to mentor new members and let them know the policies that previous groups have developed.

***Action item: LeAnn will work on a document for new members.**

d. Election of officers. Diane agreed to be nominated for secretary. Nita moved and Melinda seconded that we approve Diane's nomination, and she was unanimously voted in. Nita passed on a flash drive with information to Diane. ***Action item: Discussion took place about chair and vice-chair, with no one stepping forward. The group agreed to go home and think about it.**

Adjournment: Diane moved and Nita seconded that we adjourn. After the official meeting OverDrive carts for State Library purchases for Titles to Go were perused.

Respectfully submitted,

Jane Healy