LIBRARY SCIENCE
Course Framework

south dakota
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Library Science Course Framework

South Dakota Department of Education
South Dakota State Library

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Introduction

Library Science (code 22053) is a recognized high school course within the South Dakota state system. As with any course, it is suggested that the syllabus includes clear expectations and grading procedures.

The course description states:

Library Science provides students an opportunity to work in the library or media center.

Duties may include the following:

- *collecting, distributing, and categorizing materials*
- *utilizing educational technology and social networking*
- *assisting students and teachers*
- *performing clerical duties*

Students learn strategies for teaching others while gaining experience in library science and educational technology.

The following framework is intended to serve as a guide or "menu" for school districts to use in designing a local Library Science course. It is a **starting point** to check for information and resources in building a course syllabus. Offering a Library Science course allows students to explore the possibility of a future career while gaining real-world experience.

For more information, please contact the School Library Technology Coordinator.

Library Science Course Framework

Course Goals

Explore career possibilities

- librarian (school, public, academic, special)
- educator
- technology specialist

Gain real-world work experience

- work within local library policies and procedures
- transfer literacies to post-secondary environment
- recognize problems, identify solutions, and/or seek help

Develop positive work behaviors and skills

- exemplify effective communication skills (read, write, speak, listen)
- practice responsibility and initiative
- demonstrate punctuality and cooperation

Course Enrollment

Criteria:
Enrollment criteria will be developed at the local level for this elective course. The course may be a one-or-two semester class as determined at the local level.

Application:
Students may complete an application similar to an employment application as constructed by the supervising teacher-librarian.

Student Information

Course content may include, but is not limited to, the following descriptive categories and examples:

Learning and Teaching:
lesson plans, storytime presentations, research assistance, book club, book fair, readers' advisory, state and national celebrations, and other programming activities

Technology:
circulation, cataloging, subscription e-resources, audiobooks, ebooks, ereaders, video streaming, other digital devices and educational technology

Clerical:
retrieving and shelving materials, copying, general collection maintenance and processing

Communication:
library website, blog, wiki, podcasts, vodcasts, displays, infographics, announcements, print handouts, pathfinders, social networking, personal interactions

Interpersonal:
service habits and attitudes, appropriate dress/ grooming, time management, attendance, independence

Critical Thinking:
using creativity and imagination, organizing work space and projects, self-assessing and evaluating performance

Career Exploration:
site visit/s to other types of libraries, college or technical program

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Teacher-librarian Information

Course content **may** include, but is not limited to, the following descriptive categories and examples:

Procedures and Expectations
policy manuals, handouts, performance rubric, project timeline

Orientation/Training
facility tour, safety and evacuation procedures, confidentiality and privacy, telephone and personal computer use, classroom management, basic office skills

Letter of Reference
job application, scholarships, post-secondary entrance requirements

Course Evaluation

The following are a few examples of possible evaluation tools and artifacts which may be used separately or combined:

- portfolio of projects/activities
- reflection journal/essay
- research project/presentation
- performance evaluation/checklist
- resume and cover letter
- student survey
- parent survey
- exit interview
- performance rubric
- lesson and/or unit plans

Additional Resources

Capstone Experiences

Learning Express Library

SD Content Standards

SDMyLife

SD School Library Content Standards

SD School Library Guidelines

SD Service Learning