South Dakota State Library Board

MINUTES

Regular Meeting
April 30, 2015 at 9 am CT

MCR3
MacKay Building
800 Governors Drive
Pierre, SD 57501

REGULAR MEETING

Members Present	Dr. Paul Turman, Dr. Lesta Turchen, Monte Loos, Trista Friman, Judy Trzynka, Carol Twedt, and Tom Nelson
Members Absent	None
Others Present	Brenda Hemmelman, SDLS; Marta Stirling, SDSL; Joan Upell, SDSL Jasmine Rockwell, SDSL; Kathleen Slocum, SDSL; Nina Mentzel, SDSL; Jane Healy, SDSL; Daria Bossman, SDSL; and Quynn Verhelst, SDSL.
Call to Order/ Roll call	Loos called the regular meeting to order at 9:00 a.m. CT. Verhelst read the roll call. There was a quorum.
Adoption of Agenda	A MOTION WAS MADE by Trzynka and seconded by Twedt to adopt the agenda as written. A roll call vote was taken. MOTION CARRIED.
Approval of Minutes	A MOTION WAS MADE by Turchen and seconded by Trzynka to approve the April 30, 2015 minutes. A roll call vote was taken. MOTION CARRIED.
Welcome	Bossman welcomed everyone to the board meeting.

Report of the State Librarian	Daria Bossman reported on a number of items:
	· Personnel updates/changes
	   o Stashia Liegl has been volunteering in the Braille and Talking Book area this summer.
	   o Sara Wylie retired in June. We will not be filling this position.
	   o Sarah White, a probationary employee, was relieved of her duties. Will keep position open for a while.
	   o Julie Erickson in library development accepted a position with T.I.E. (Technology and Innovation in Education). Her last day was July 8th. Will fill positon in 3 to 6 months.

- o Patsy Kringel was given notice her position was going to be dissolved mid-August. We will give up this FTE as well.
- Technology updates
  - o Will be purchasing EZproxy for authentication and ILLiad software package to help facilitate ILL
- ILS overlay updates
  - o Have approval for the overlay purchase
    - § The overlay allows libraries to go in and look at bib records; pull up all or some of the libraries to look at that library's ILS system; then select books and do ILL library to library.
    - § Federated searching capability
      - · Search topic/title
      - · Pull up books from library selected as well as see database articles/
  - o Hoping to use end of the year money; however the initial purchase cost must come out of FY16 budget.
- Budget FY15 and FY16
  - o FY15 - $35,000 in the black end of year
  - o Working on FY16 and FY17
- Minitex Courier changes/savings
  - o 51 libraries served
  - o Cost is down $36,000 with the reorganization of Black Hills servicing 3 days a week.
- Administrative Rule update
  - o Was presented at the Commission of Teaching and Learning
  - o They have no authority to make decisions, but do make recommendations.
- Customer Satisfaction Survey
  - o Long overdue
  - o There have been some excellent comments and feedback – some changes have been made
  - o Will make it a regular part of our annual surveys.
- Teaching Primary Sources Conference part 2
  - o Have enough money left over to do another ½ day session
  - o Session will be held mid-November
- Federal Sites Visits
  - o IMLS visit due last fall will take place this August 2015
    - § Bossman working on scheduling sites to visit / will tour eastern part of the state including Sisseton Wahpeton College.
  - o National Library for the Blind will also be visiting in early August
- Research in Public Libraries (RIPL) conference
  - o Bossman and Behrends will both be attending
  - o Will learn how to use data more effectively

**Discussion of
Aspen Institute**

Book

Board members discussed the book Aspen's Institutes "Rising to the Challenge: Re-Envisioning Public Libraries"

This book was written to local leaders and trustees about rapid change and transformation of public libraries within their communities.

Other Staff Reports

Nina Mentzel – Metadata Cataloger
Mentzel reported on Atrium ILS migration and Overlay.
- The ILS – Atriuum – is hosted by Book Systems. We are currently in the process of migration. This is a web based product. We will be leaving SDLN's Aleph System.
    o The initial review of data has been completed, all went well.
    o July 21/22 is the live date and staff training
- EZproxy is our new authentication system hosted by OCLC. This provides access to subscription resources. Access to resources in our libraries is automatic, while outside the library requires a login and password.
- The Overlay allows users to search the library catalog. Authenticated users at participating libraries can search the catalog and also subscription resources provided by SDSL.
    o "South Dakota Share-It" (our overlay) will be hosted by the vendor. 100 libraries will have their own ILS and still be a part of the overlay and be networked together.

Brenda Hemmelman – Access Services Coordinator
Hemmelman reported on ILLiad and EZproxy (interlibrary loan and authentication)
- The digitization team is working on a project to digitize all the Governor Inaugural and State of the State addresses since 1891.
- ILLiad will be the ILL system for South Dakota. We are hoping to get all the libraries on one system. Implementation started mid-June and was installed on four staff computers.
    o Each library will get their own username/password and can do searches, request items and have access to article exchange.

Kathleen Slocum – CE Coordinator
Slocum reported on the 27th Public Library Institute, the upcoming School Library Boot Camp and "Short Takes for Trustees" training program
- Library Institute is in its 27th year and was moved from Northern State University in Aberdeen to Dakota State University in Madison. Thirty students representing 28 communities attended.
    o Topics covered were Library Administration, budgets, strategic planning, data mining and how to use data to show your city council the importance of libraries, policy and procedures to work with a city council and SD laws.

- o Pre-test percentages went from 67.15% to final average grade of 95.4% (post-test)
        - o Already planning 2016 Library Institute
        - o Friman gave kudos to Slocum and Institute teachers for such great information.
            - § "Best ever" Institute, Friman shared.
    - · School Library Boot Camp has 30 students attending this year and will be held at Black Hills State University. Marta Stirling discussed content being taught this year.
        - o Takes place on July 19 to July 22, 2015.
    - · "Short Takes for Trustees" program has had 240 webinars viewed from 30 locations. These 8-10 minute webinars make it very easy for any board member or library professional to continue their professional development at the library.
        - o Economical way for the SDSL to deliver training to our trustees

Unfinished Business   None

NEW BUSINESS   **"October" Meeting**
Held during SDLA in September this year. The next SDSL board meeting will take place in conjunction with SDLA.

Reappointment of Trzynka and Turchen
Trzynka would like to be reappointed and serve another term. Turchen has been on the board for about 6 years and has decided it is time to step aside and bring someone new in.

Turchen would like to form a friends of the State Library group, something she could work on as a non-board member.

Next Meeting   September 23, 2015 at 1:30pm to 3:45pm MT at Best Western Ramkota in Rapid City. (Room TBD)

Bossman invited the board to stay for part or all of SDLA conference; opening session is at 4:00pm MT on September 23, 2015.

Public Comment   None

Adjournment   A MOTION WAS MADE by Twedt and seconded by Trzynka to adjourn the meeting. Meeting adjourned 10:45 CT.