

# SOUTH DAKOTA ACCESSIBLE LIBRARY SERVICES

South Dakota State Library • 800 Governors Drive, Pierre, SD 57501

PHONE: 605-773-3131 • Toll Free 1-800-423-6665 • Fax 605-773-6962

WEBSITE: [library.sd.gov/als](http://library.sd.gov/als) • EMAIL: [SDTalkingBookRequest@state.sd.us](mailto:SDTalkingBookRequest@state.sd.us)

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## School Application for Free Library Service

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\* indicates required field.

### SCHOOL INFORMATION

Name \_\_\_\_\_

Mailing Address\* \_\_\_\_\_

City\* \_\_\_\_\_ State\* \_\_\_\_\_ Zip Code\* \_\_\_\_\_

Telephone \_\_\_\_\_

Name of person responsible for materials needed

Contact Person's Name \_\_\_\_\_

Contact Person's Telephone \_\_\_\_\_

Contact Person's Email\* \_\_\_\_\_

### ELIGIBLE STUDENTS

All students listed must be registered users of SDSL Accessible Library Services.

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## Where did you hear about this service?

- Veterans Affairs/Health Agency
  - Other Health Care Professional
  - Vocational Rehabilitation Center
  - Friend/Family
  - Public Library
  - School
  - Consumer/Support Group
  - Event/Expo
  - TV Ad
  - Radio Ad
  - Internet/Social Media
  - Other, specify
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## Talking Book Topics

National Library Service (NLS) produces Talking Book Topics (TBT) that lists the most recent titles added to the NLS collection (includes SD-ALS collection and Braille and Audio Reading Download BARD). This is published bimonthly in digital audio and online.

How would you like to receive Talking Book Topics?

- Audio on Digital Talking Book Cartridge (includes order form booklet)
- Online access from [www.loc.gov/nls/braille-audio-reading-materials](http://www.loc.gov/nls/braille-audio-reading-materials).

## Prairie Trails Newsletter

How would you like to receive our quarterly newsletter? (check one)

- Audio on Digital Talking Book Cartridge
- By Email notification



## Institutional Acknowledgment for NLS Services and Devices

Required for Institutions Serving Users who are Minors (Under 18 Years Old)

As an institution that serves users who are minors, we acknowledge that such users will receive NLS services and equipment and that the institution will have access to the entire NLS catalog of reading material on their behalf. We acknowledge that we will be responsible for receiving any necessary parental or guardian consent. All materials and equipment (including digital talking book cartridges, hard-copy braille, players, and accessories) must be returned when no longer needed.

Date \_\_\_\_\_

Name of Institution \_\_\_\_\_

Full Name of Legally Authorized Representative \_\_\_\_\_

Title of Legally Authorized Representative \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Email Address of Legally Authorized Representative \_\_\_\_\_

Phone Number of Legally Authorized Representative \_\_\_\_\_

I have the authority to enter into binding agreements on behalf of my institution and, by signing below, I acknowledge the preceding on behalf of my institution.

Signature of Legally Authorized Representative \_\_\_\_\_

**Use of Government Property:** NLS program equipment, materials, and products, both online and physical, are federal property. Users shall acknowledge the purpose for which these items were intended and accept responsibility for accessing these items. All materials and equipment (including digital talking book cartridges, hard-copy braille, players, and accessories) must be returned when no longer needed.

**Personal Information:** Personal information is confidential except for those portions defined by law as public information. To learn what information provided on this application form may be released to other individuals, institutions, or agencies, please consult the agency to which you are submitting this application.