

South Dakota Braille & Talking Book Application

Mercedes MacKay Building ** 800 Governors Drive, Pierre, SD 57501
Telephone 605-773-3131 ** Toll Free 1-800-423-6665 ** Fax 605-773-6962
Website: library.sd.gov/BTB

School Application for Free Library Service

Name of the school _____

Telephone _____ Email _____

Address _____

City _____ County _____ State ____ Zip _____

Please give the name of a person to contact who will be responsible for this service

Name _____ Title/occupation _____

TO BE COMPLETED BY CERTIFYING AUTHORITY

I certify that the school institution named serves students who are unable to read or use standard printed material because of blindness, visual impairment, and physical disability. I further certify that the reading materials and equipment borrowed will be used by such person(s) only.

Signature _____ **Date** _____

Please print or type:

Name _____ Title/occupation _____

Street address _____ Telephone _____

City _____ State _____ Zip _____

Eligible Students:

All students listed must be registered users of the Braille & Talking Book Library. The Library will call if a student is not registered.

NOTICE: Records relating to recipients of Library of Congress reading material are confidential except for those portions defined by State law as public information. To find out the extent to which the information provided on this application form may be released to other individuals, institutions, or agencies, consult the agency to which you are submitting this application.

Books, Magazines, Materials, and Equipment

Please check any of the following items and/or services that you wish to receive.

Talking Books on digital cartridge and a digital player: Easy to use digital player that plays audio books.

Braille and Audio Reading Download (BARD): Send instructions on how to register and download talking books over the Internet from the BARD web site and use with the digital player or by using the BARD Mobile app on iPod, iPad or iPhone.

Braille Books

Magazines: a catalog for magazine selection will be sent.

Descriptive Video Service: DVD videos with audio description that play on a DVD player which you will have to provide.

Information on textbooks (k-12)

audio textbooks **braille textbooks** **large print textbooks**

Special accessories for players are available: please check those needed:

For digital talking-book player:

Headphones: for patrons residing in a group setting where headphones are necessary for private listening

Amplifier: Issued solely for use by readers with profound hearing loss – requires a special application, which will be sent to you.

Pillow speaker: pillow speakers are issued solely to readers confined to bed

Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used for reading recorded material provided by the Library of Congress and its cooperating libraries, **equipment must be returned to the South Dakota State Library/Braille and Talking Book Program.**

READING PREFERENCE

_____How many books would you like to start receiving?

I do not wish to receive books that contain:

- | | | |
|------------------------|-------------------------|-------------------|
| ___Children's material | ___Young Adult material | ___Adult material |
| ___Strong language | ___Violence | ___Sex |
| ___Female narrator | ___Male narrator | |

Choose reading level that is most appropriate:

- | | |
|---------------------------|-------------------|
| ___Preschool/kindergarten | ___Grades 7 – 8 |
| ___Grades 1 – 3 | ___Jr. & Sr. High |
| ___Grades 4 – 6 | ___Young Adult |

The library needs information about your reading interests. Please check the types of books or subject you prefer. You may also write your reading interest in the space provided below:

_____fiction books only _____nonfiction books only _____both

Some of the subjects you may choose from are:

- | | |
|------------------------------|------------------------------|
| _____adventure stories | _____humor |
| _____animals & wildlife | _____mysteries |
| _____biographies | _____pioneer & frontier life |
| _____fairy tales & folklore | _____politics |
| _____fantasy | _____science fiction |
| _____friendship stories | _____South Dakota interest |
| _____Holidays & celebrations | _____school stories |

Other preferences: _____

If you would like books by certain authors please list the names of the authors.

LENDING OF MATERIAL AND CLASSES OF BORROWERS

Veterans. According to Public Law 89-522, blind and other physically handicapped persons who have honorably discharged from the armed forces of the United States must receive preference in the lending of books, recordings, Playback equipment, musical scores, instructional texts, and other specialized materials.

Institutions. Institutions such as schools, residential care facilities, hospitals, and other establishments regularly attended by blind and/or physically handicapped individuals may borrow special format reading materials and playback equipment solely for the use of persons certified as eligible, who must be the direct and only recipients of the materials and equipment provided by NLS.

Eligibility of Blind and Other Physically Handicapped Persons for Loan of Library Materials

The following persons are eligible for loan service: Residents of the United States, including the several states, territories, insular possessions, and the District of Columbia, or American citizens domiciled abroad.

1. Blind persons whose visual acuity, as determined by competent authority, is 20/200 or less in the better eye with correcting lenses, or whose widest diameter of visual field subtends an angular distance no greater than 20 degrees.
2. Other physically handicapped persons are eligible as follows:
 - (a) Persons whose visual disability, with correction and regardless of optical measurement, is certified by competent authority as preventing the reading of standard printed material.
 - (b) Persons certified by competent authority as unable to read or unable to use standard printed material as a result of physical limitations.
 - (c) Persons certified by competent authority as having a reading disability resulting from organic dysfunction and of sufficient severity to prevent their reading printed material in a normal manner.

Certifying authority:

- In case of blindness, visual disability, or physical limitations, "**competent authority**" is defined to include doctors of medicine; doctors of osteopathy; ophthalmologists; optometrists; registered nurses; therapists; professional staff of hospitals, institutions, and public or welfare agencies (e.g., social workers, case workers, counselors, rehabilitation teachers, and superintendents). In the absence of any of these, certification may be made by professional librarians or by any person whose competence under specific circumstances is acceptable to the Library of Congress.
- In the case of reading disability from organic dysfunction, competent authority is defined as doctors of medicine and doctors of osteopathy who may consult with colleagues in associated disciplines.