

SDSL Digital Resources Course

Course Dates: October 17 – October 28, 2022

Instructor: Kim Bonen, Digital Resources Coordinator, SDSL

ABOUT

This course is an introduction to the databases provided by the South Dakota State Library. Designed for new library staff, and any other SD library staff that would like to take a refresher course on the SDSL databases. Registration will open August 30th, 2022.

Course objective

By the end of this course students will be able to:

- Access the SDSL databases
- Understand the different types of databases SDSL provides
- Find technical help, training, and marketing materials for the SDSL databases

Student requirements

- This course is fully online via Google Classroom and Zoom. Students must have access to a computer and an internet connection.
- Students must register through the South Dakota State Library before completing this course.
- A Gmail address is required to access the Google Classroom. You will be asked what Gmail address you would like to use on the registration form.

Course credit

4 continuing education contact hours can be earned for completing this course. Readings, viewings, activities, and discussions are designed to equal a total of 4 hours of your time. It is the student's responsibility to keep your certificate and submit it to the DOE office when submitting renewal applications.

Instructor contact information

My regular work hours are Monday-Friday, 8am-5pm (CST). Please contact me if you would like to meet via Zoom. I can be reached at 605-295-3174 (call or text) kim.bonen@state.sd.us.

For a student to be successful in this course:

Complete all assignments on or before the due date. This includes reading and watching all assigned material, completing assigned worksheets, and participating in all discussions.

Online Communication

This course will involve the exchange of ideas, questions, and comments in an online learning environment. Please maintain professionalism and courtesy at all times when interacting with others in the class.

Withdrawing from the course

If at any point you wish to discontinue the course you must inform the instructor.

Course Outline

Each week you should plan to spend 2 hours on this course.

	ASSIGNMENT	DUE DATE	AMOUNT TIME REQUIRED
WEEK 1	Pre-Recorded Webinar	10/23	1 hour
WEEK 1	Database Activity & Worksheet	10/23	45 minutes
WEEK 1	Database Access Quiz	10/23	15 minutes
WEEK 2	Pre-Recorded Webinar	10/30	1 hour
WEEK 2	Database Activity & Worksheet	10/30	45 minutes
WEEK 2	Group Discussion via Google Classroom	10/30	15 minutes