

Strategic Plan Goal Worksheet Template

Updated: February 2023

The Strategic Plan Goal Worksheet Template is a model of how a goal worksheet can be written to reflect a library's strategic plan. The goal worksheet is used to track the progress of a strategic plan. Goal worksheets include a progress tracker and an area for notes for each strategy. Library directors and boards should design their goal worksheets to best fit the needs of their library and Board.

Goal A:

Strategies	Progress	Notes
Strategy 1:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 2:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 3:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 4:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	

Goal B:

Strategies	Progress	Notes
Strategy 1:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 2:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 3:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 4:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	

Goal C:

Strategies	Progress	Notes
Strategy 1:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 2:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	

Goal C (Cont.):

Strategies	Progress	Notes
Strategy 3:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes Other: _____	
Strategy 4:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes Other: _____	

Goal D:

Strategies	Progress	Notes
Strategy 1:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 2:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 3:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	
Strategy 4:	<input type="checkbox"/> On track and on time <input type="checkbox"/> Slightly delayed or minor changes <input type="checkbox"/> Delayed or major changes <input type="checkbox"/> Other: _____	