

TREP\$ Program Timeline

Start by deciding the date that your Marketplace will be held. From there you will work backward to fill in the dates for the preceding lines. Refer to a calendar to ensure that the dates reflect the day of the week you will be offering your workshops. (To use these exact numbers, you would need to offer your workshops on Thursdays and your Marketplace on a Friday, which is not the only option.) This is meant to be a guide so that you can see the approximate number of days between events, and for the program as a whole.

5/5/21	65 days before	TREP\$ Program Introduction letter, registration form and Workshop Dates List goes home to all students
5/21/21	59 days before	<i>Registrations forms due back</i>
5/24/21	58 days before	Order Student Workbooks
5/5/21	58 days before	TREP\$ Confirmation letter sent home to participants (Do we need to do this? My only concern would be if we had more kids sign up than the recommended 30-50)
6/1/21		(TREP\$ Team Meeting)
6/10/21	43 days before	Workshop I <u>Business Basics</u>
6/17/21	36 days before	Workshop II <u>Fun with Financials</u>
6/24/21	29 days before	Workshop III <u>Marketing</u>
7/1/21	22 days before	Workshop IV <u>Advertising</u> (<i>business plans due</i>)
7/8/21	15 days before	Workshop V <u>Successful Sales</u> (<i>Ads due</i>)
7/15/21	8 days before	<i>Make-up date for Workshops</i>
7/24/21	0	TREP\$ Marketplace
7/29/21	6 days after	Workshop VI <u>Lessons Learned</u>
_____	7 days after	Marketplace “make-up date”
_____	13 days after	Workshop VI <u>Lessons Learned</u> “make-up date”