

South Dakota Titles to Go Purchasing Committee Minutes

Tuesday, April 29, 2025, 2PM CST via Microsoft Teams

Present: Nita Gill, Misti Burns, Melanie Argo, Kaia Brose, Kim Bonen.

Welcome and Call to Order Melanie Argo, Chair

Melanie Argo, chair called the meeting to order at 2:06pm

Minutes of April 15, 2025

Misti Burns moved to accept the minutes; Kaia Brose seconded. Approved.

Agenda addition:

Acknowledgement of Resignation: Kaia informed Melanie that she will be resigning due to moving to Colorado. It was acknowledged and replacement of her position is in progress.

Consortium Facilitation

Nita shared that if there were any physical items of the consortium, Brookings was willing to be the storage location. Kim noted there may be a few items floating around and that this was good to know.

Melanie noted that Kim had shared digital consortium documentation (member directory; policies, forms, meeting minutes, and other help resources) but asked if there was any documentation pre-2020 as the consortium has been together since 2011. Kim noted, what she shared is what she had and that a few years ago the department went through a document clean up but that she'd look again to make sure.

Discussion of the facilitation involved Argo sharing her thoughts of the break up of facilitator duties between the committee and Overdrive. One aspect was the time commitment to each duty. Kim noted that it varies year to year and based on time availability of the chair, committee or consortia members to serve. She also voiced a valid concern about book bans moving towards electronic materials and that consortium capacity to advocate and be a voice in the conversation.

Based on some news shared, the question, does the State Library want to still move forward with no longer facilitating the consortium was asked. The answer, yes, they can continue but expressed the need for the committee to have a plan or framework ready. The framework is set on the next page.

Open Comment

A short discussion on the idea of Reciprocal Lending Arrangements (RLA) like interlibrary loan for ebooks and audiobooks with Siouxland or Rapid Consortium. Still have some questions. Argo will reach out to Overdrive with questions and we will continue to explore the option.

The meeting was dismissed at 2:57pm.

Facilitator Task	Who takes on?
Be the point of contact for the consortium • Connect new & current SDDTG member libraries with Overdrive support team as needed • Advise SDDTG purchasing committee as needed • Field/route Libby questions from the occasional library patron	Committee: Point of Contact & Connect Overdrive: Advise & Field
Help arrange and facilitate quarterly SDDTG conference calls with purchasing committee	Overdrive
Make sure SDDTG listserv & Overdrive admin contacts are current • Note: SDDTG will need a new listserv not hosted by State Library	Committee
Post SDDTG meeting minutes to SDSL's website • SDDTG will need a new website to post meeting minute notes and consortium info	Committee
Store historical and current documents for the consortium (purchasing schedules, meeting notes, list of committee members, bylaws, policies)	Committee
Ideas for listserv, Website, Historical:* 1- Google - one account for repository, website and possible email communication. Listserv: https://gaggle.email/about ; Website: Free website builders; Google sites Historical: Google Drive SDLA at capacity to add to their website but willing to link to SDDTG. *Heavy time commitment at the start but shorter once set up. - Argo willing to do the work.	
Coordinate filling of end of year SDDTG Purchasing Committee term expirations • Send out call for candidates on listserv and answer questions about the election process. • Set dates and announce virtual elections, count votes, announce new reps to SDDTG consortium libraries. • Welcome new reps & connect them with Committee Chair & other reps.	Committee Chair: Send, Set Overdrive: Welcome
Facilitate SDDTG training course on DOE's Canvas	Overdrive
Share Overdrive news & training opportunities with consortium via listserv, & SDSL calendar/website.	Overdrive [If a listserv is continued]