

SD Titles to Go Collection Development Committee Annual Meeting

Wednesday, September 28, 2016, 7:35pm
Heartland Room, Ramkota Hotel, Watertown, SD

Members present: Shirley Arment, Chair
Rachel Davila
Diane Althoff, Secretary
Jasmine Rockwell

Members absent: Linda Holmberg
Lindsey Hansen
Melinda Ellenson

The meeting was called to order by Chair Shirley Arment.

The minutes from the 2015 meeting were approved as presented.

Action items:

1. Jasmine will contact OverDrive to find out
 - per month allotment left for the remaining months October-December.
 - if metered items are to be manually weeded out or if they are automatically done by OverDrive when expired and verify that administrators have permission to weed.
 - the procedural process of removing people from administrative privileges.
2. Diane will make the following changes to the necessary bylaws and send out to the committee members
 - to meet electronically or by conference call annually
 - to have the chair choose the date of the annual meeting
 - to have only a chair as officer and eliminate the other officers' positions
 - to not meet in conjunction with annual SDLA convention
 - to edit duties of chair
 - to amend wording of special meetings
 - to add revision date when approved
3. Election of Chair/Committee Membership
 - Shirley Arment will remain as chair for the 2017 year.
 - Diane will distribute the minutes for this meeting and the bylaw changes.
 - Rachel Davila and Shirley Arment, whose terms are done in 2016 volunteered to serve another term.

The committee decided to leave holds and requests to purchase at the same level as currently allowed.

The committee will continue to follow purchase guidelines.

The meeting was adjourned by the chair at 8:32pm

Respectfully submitted,

Diane Althoff, Secretary